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Federal Agency Migration Evaluation Quick Guides

Phase 4: Implementation

Overview of the Phase

The purpose of this phase is to migrate the customer agency’s financial management processes and data onto the standard FSSP solution.

	Agency	FSSP	FIT	OMB
4.1 Hold Implementation kick-off meeting	C	L	A	A
4.2 Migrate customer agency onto standard FSSP solution	C	L	A	A
4.3 Hold regular status meetings with FIT and OMB	C	C	L	L
4.4 Hold regular risk meetings with FIT	C	C	L	

Major Process Steps ↓

L = Lead • C = Contribute • A = Advise

Key Considerations

- ☑ The customer agency and FSSP are required to complete the *Implementation Dashboard* for the regular status meetings with FIT and OMB. (4.3)
- ☑ FIT participates in the implementation process (e.g., oversight, risk mitigation) and mediates dispute resolution (e.g., gap conflicts) between the customer agency and FSSP as needed. (4.2)
- ☑ A separate O&M IAA must be prepared and signed if O&M is not included in the Implementation IAA.